

**UIUC Department of Sociology  
Internship Learning Contract**

Student Name: \_\_\_\_\_ UIN#: \_\_\_\_\_

Email address: \_\_\_\_\_

**Internship Organization Information:**

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor Name/Title: \_\_\_\_\_

**Contact Information:**

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Title of Internship Position: \_\_\_\_\_

Dates of Internship: \_\_\_\_\_ to \_\_\_\_\_ Hours per week: \_\_\_\_\_

**Job Description:** Describe in as much detail as possible your role and responsibilities while on your internship. List projects to be completed, deadline, if relevant.

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**Supervision:** Describe in as much detail as possible the supervision to be provided. What kind of instruction, assistance, consultation, etc. you will receive and from whom.

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**Evaluation:** How will your work performance be evaluated, by whom, and when?

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**Learning Objectives:**

The academic component is to be determined by the student with assistance from the Internship Coordinator and Site Supervisor. It is recommended that two or more learning objectives be identified in each of the following categories, with specific strategies for each objective, plus at least one method of evaluation for each objective:

1. Academic Learning and Application (i.e. related to the ideas, concepts, or theories of your major or minor field(s) of study and ideas or concepts related to the major/minor's perspective.
2. Skill Development (i.e. skills specific to your academic major/minor or an occupation; and/or general skills such as oral and written communication, critical thinking, problem solving, leadership, technical, etc.)
3. Personal Development (e.g., self-confidence, career awareness, clarification of work and personal values, etc.)

Type and attach a separate sheet with the following information. You can use a table or a text format.

| <b>Learning Objectives</b><br>What I want to learn or be able to do? | <b>Learning Tasks &amp; Strategies</b><br>How I am going to learn it & what resources I will use? | <b>Evaluation</b><br>How will I determine success? |
|--|---|--|
| Academic   |   |  |
| Academic   |   |  |
| Skill Development  |   |  |
| Skill Development  |   |  |
| Personal/Professional Development                                    |   |  |
| Personal/Professional Development                                    |   |  |

## **AGREEMENT**

This contract may be terminated or amended by student, faculty sponsor or internship supervisor at any time upon written notice, which is received and agreed to by the other two parties.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_